

IMAGINE MAIN STREET 2020 MUSICIAN/VENDOR/EXHIBITOR APPLICATION FORM

We welcome musicians/crafters and vendors/exhibiting businesses of original art/naturally-made products to Imagine Main Street and in living up to our mission to support arts and culture we do not charge per event. There is, however, a one-time \$25 application fee for vendors/exhibitors.



2020 dates:

- February 1 (Saturday) - Imagine Inside Market, 11 a.m. to 2 p.m. @ WORK_SPACE
- June 4 (Thursday)- Strollin on Main, 6 - 8:30 p.m. – various downtown sidewalk locations
- September 3 (Thursday) - Steam Rollin’ 6 – 8:30 p.m. – Army-Navy Club and Forest St. Lot
- December 5 (Saturday) - Caroling on Main, 6 – 8:30 p.m. – various inside locations for vendors



YES, I would like to be a musician/vendor/exhibitor at IMS on (list as many dates as you like), selection of musicians, because of space, will be limited:

Company and/or Your Name: _____

Address/City/State/Zip: _____

Day of event Phone: _____

Email: _____

Item(s) to be sold/displayed/kind of music: _____

Equipment to be used: *(circle as appropriate)*

Mobile Cart

Free standing set-up

Other: _____

Enclosed please find my non-refundable, one-time application fee of \$25 (payable to Imagine Main Street) – vendors and exhibitors only

Application deadline: at least one month prior to chosen date to be included in print promotion

Return check and application by mail to: Imagine Main Street, Joyce Hodgson, Program Director
c/o P.O. Box 61, Manchester, CT 06045

*We welcome many businesses and non-profits to IMS, but do not allow for commercial/non-local ventures, such as Pampered Chef, Avon, Swarovski Jewelry, etc. All applications and vendors are subject to approval by the IMS Program Committee.

Some smaller locations may have restrictions on the number of vendors, especially duplication of product. IMS has the right to go by a 'first come, first served' basis for these dates.

Please review these Musician/Vendor/Exhibitor requirements. All are required to be in compliance with the stated rules, regulations and deadlines. Thank you!

Food providers MUST check in with the Manchester Health Department and be approved prior to the event. Please call them at **(860) 647-3171**

- Vendors/exhibitors that use a cooking medium, **which is NOT attached or contained within a registered motor vehicle**, shall obtain a propane use permit
- **ALL tents** must be fire rated/certified for cooking (as indicated by a sewn-in tag with the following designation: NFPA 701)
- People may not be seated to eat food under the same tent in which food is cooked.
- Charcoal may not be used at the event for food preparation.
- Vendors/exhibitors using electrical appliances or cooking with a grill or propane must have an 18 BC rated fire extinguisher for use.
- If propane is used, it must be kept in a holder that is approved by the Fire Marshal.

Equipment

- Musicians/Vendors/Exhibitors are expected to provide all of their own equipment (tables, chairs, tents, etc.) unless otherwise noted.
- If tents are to be used, they may not be staked into the asphalt and must not block any doorways or walkways unless designated by the Program Director and/or Block Captain
- Running water is not available.
- Access to electricity is very limited. Vendors/exhibitors/musicians requiring electricity must make that known in their application to see if it is feasible.

Please sign and return with your application form:

I agree to follow the rules and regulations of Imagine Main Street as noted on this form and if found not to be doing so will be disqualified from participating. Participation is at the will and final decision of Imagine Main Street.

Signed: _____ **Date:** _____

Contact: Joyce Hodgson, IMS Program Director at info@imaginemainstreet.com